



South-Western City School District
Transportation Registration
for Charter & Parochial Schools

For your child(ren) to be transported by South-Western City Schools Transportation Department, specific criteria must be met:

- You should send the form by July 14, 2023.
- Routes will be completed one week before your School starts.
- You must live in the South-Western City School District boundary. You can check if your address is within our boundary at <http://www.croppermap.com/swcsohiov2/>
- You must provide Proof of Residency (see below)
- Your child(ren) must be registered with a charter/parochial school for which South-Western City Schools offer transportation.
- The child must be at least five-years-old by September 30th, 2023.

Proof of Residency Acceptable Documents
Please provide one of the following:

- A current lease/Rental Agreement (signed by the landlord & tenant)
- A deed (signed and recorded)
- A home purchase settlement statement (signed by seller and buyer)
- A utility bill in the parent/guardian's name dated within the last 30 days
We only accept gas, electric, water, trash, or internet/cable bills
- **Not acceptable documents:** Bank statements, Paycheck Stubs, Medical Bills

Oath of Residency

- If you are living with a friend/relative in the SWCSD, you must complete an **Oath of Residency**, signed by both the Parent/Guardian **and** the Homeowner/Renter and also signed and notarized by a Notary Public.
- We will then need Proof of Residency (see the above acceptable documents) in the Homeowner's/Renter's name. We will also need a current mail (dated within the last 30 days) with the Parent/Guardian's name from the same address.

**If you have any questions, please contact our office at (614) 801-8550
or email transportation@swcsd.us**



2023-24 TRANSPORTATION REQUEST
South-Western City School District Transportation Department

OFFICE USE ONLY
STUDENT # _____
Received: _____
Start Date: _____

SCHOOL NAME: _____
New Request for Transportation What was your previous school? _____
Re-Enrollment for Transportation Is this an address change? Yes _____ No _____
Will the Student need morning transportation from home to school? Yes _____ No _____
Will the Student need afternoon transportation from school to home? Yes _____ No _____

Student Name: Last Name First Name Middle Name
Gender: Male _____ Female _____ Grade _____ Date of Birth: _____
Home Address: _____ Apt. # _____
City: _____ State _____ Zip: _____

1st Contact Parent/Guardian Name: _____
Relationship _____ Phone # _____ Email for Stop finder _____
2nd Parent/Guardian or Emergency Contact Name: _____
Relationship _____ Phone # _____ Email for Stop finder _____

If the student is going to or from an address that is NOT the home address, please fill out the form below:
Babysitter or Daycare name: _____ Phone # _____
Pick up address if different than home address _____
Drop off address if different than home address _____

Signature (Parent/Guardian) _____ Date _____

Please email this completed form to: transportation@swcsd.us
With Proof of Residency in the parent/guardian's name listed above

Dublin City Schools Transportation Request

Link- <https://www.dublinschools.net/Page/2492>

- Click on **Charter School/Non Public Transportation Request for the 2023-24 school year.**
- Fill out the form and submit.

Hilliard City Schools Transportation Request

Link- <https://www.hilliardschools.org/bus-request/>

- Fill out the form and submit

Columbus City Schools Transportation Request

Link- <https://www.ccsch.us/Page/4818>

- Click on **CLICK HERE TO BEGIN YOUR TRANSPORTATION REQUEST**
- Fill out the request for the 2023-2024 school year and submit

Southwestern City Schools Transportation Request

- Fill out the attached form
- Attach proof of residency and email to Jajuanna.Overstreet@cpaohio.org
- Jajuanna will send information to the transportation department

****Proof of Residency Acceptable Documents**

1. Current lease/ Rental agreement (signed by landlord and tenant)
2. A deed (signed and recorded)
3. A home purchase settlement agreement (signed by seller and buyer)
4. A utility bill in the parent/guardian's name dated within the last 30 days
5. We only accept gas, electric, water, trash or internet/cable bills

****Not acceptable documents: bank statements, paycheck stubs, medical bills**